

Board of Directors Meeting Agenda

Date: Tuesday, July 16, 2019

Time: 6:30 p.m. *

Place: Columbia Housing Authority, 201 Switzler Street

* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval June 19, 2019 Meeting Minutes
- V. **Resolution 110:** A Resolution to Approve the Submission of a Proposal to the Boone County Children's Services Board to support case management and service coordination for families with children under the age of nineteen who receive housing assistance through the CHA.
- VI. **Resolution 111:** A Resolution to Approve the Submission of a Proposal to the Boone County Children's Services Board to support the Moving Ahead Afterschool and Summer Program.
- VII. **Resolution 112:** A Resolution to Approve the Submission of a Grant Application to the Boone County Children's Services Board on behalf of the Youth Community Coalition to support the creation of a Countywide Network to Build the Capacity of Boone Communities to Promote the Positive Social, Emotional, Behavioral, and Mental Health of Children in Boone County.
- VIII. Public Comment
- IX. Commissioner Comment
- X. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. Charline Johns, Executive Assistant at (573) 443-2556, extension 1122, at least one working day prior to the meeting. (Email: www.columbiaha.info@gmail.com)

Media Contact: Phil Steinhaus, Executive Director
Phone: (573) 443-2556
E-mail: www.columbiaha.info@gmail.com

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



Columbia Housing Authority
201 Switzler Street
Columbia, MO 65203

CHALIS

CHA Low-Income Services

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Bob Hutton, Chair
Robin Wenneker, Vice-Chair
John French
Max Lewis
Rigel Oliveri

EXECUTIVE DIRECTOR
Phil Steinhaus

CHA Low-Income Services, Inc. Board of Directors Meeting

June 19, 2019 Open Meeting Minutes

I. Call to Order:

- II.** The Board of Commissioners of the Housing Authority of the City of Columbia, Missouri (CHA) met in closed session on June 19, 2019, the Courtyard by Marriott Hotel, 3301 Lemone Industrial Blvd., Columbia, Missouri 65201. Mr. Bob Hutton, Chair, called the meeting to order at 4:20 p.m.

III. Roll Call:

Mr. Steinhaus called the roll:

Present: Bob Hutton, Chair
 Robin Wenneker, Board Member
 John French, Board Member
 Max Lewis, Board Member
 Rigel Oliveri, Board Member

CHA Staff: Phil Steinhaus, CEO
 Charline Johns, Executive Assistant
 Andrea Tapia, Chief Operations Officer
 Rick Hess, Director of Asset Management
 Greg Willingham, Modernization and Systems Specialist
 Debbie Simmons, Accountant
 Tammy Matondo, Housing Development Coordinator
 Becky Markt, Director of Human Services
 Mary Harvey, Director of Finance

Guest: Ken Nuernberger, ND Consulting Group

IV. Adoption of Agenda:

Mr. Hutton called for a motion to adopt the agenda as presented. A motion was made by Ms. Oliveri. Second by Mr. Hutton. All Board Members voted “aye” and Mr. Hutton declared the agenda adopted as presented.

V. Approval May 13, 2019 CHA-Low Income Services Open Regular Meeting Minutes

Mr. Hutton called for a motion to approve the May 13, 2019 regular open meeting minutes as presented. A motion was made by Mr. Hutton. Second by Ms. Wenneker. All Board Members voted “aye” and Mr. Hutton declared the minutes adopted as presented.

- VI. Resolution 109:** A Resolution to authorize the submission of a Drug-Free Communities Support Program grant application to the Department of Health and Human Services to establish and strengthen collaboration in communities to prevent substance use among youth and authorizing the execution of the contract award

agreement and implementation of the program as described in the funding application.

Mr. Steinhaus stated that this grant application was a renewal and that the Columbia Housing Authority has received this funding before. Mr. Steinhaus stated that it will be different from the one in the past and asked Ms. Markt if she would like to elaborate on it further. Ms. Markt stated that this would be like the 10-year grant that formed the Youth Community Coalition, but this will be establishing coalitions in 5 communities in Boone County. Ms. Markt stated that it would reach out to those communities and help them to identify what the needs of youth are in their community and build up collaborations around those needs.

Ms. Markt stated that this is funded by Substance Abuse and Mental Health Services Administration. Mr. Hutton asked if this was a state agency. Mr. Steinhaus stated that this is a federal agency. Ms. Markt stated that it would address the issues of alcohol, tobacco use and electronic cigarette use.

Mr. Hutton asked if there were any comments or questions. All board members approved of Resolution 109. Mr. Hutton called for a motion to approve Resolution 109 as presented. A motion was made by Mr. Lewis. Second made by Ms. Oliveri. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Wenneker, Oliveri, Hutton, French, Lewis

No: None

VII. Adjournment

Mr. Hutton called for a motion to adjourn the meeting. A motion was made by Mr. Lewis. Second by Mr. French. Mr. Hutton declared the meeting adjourned at 4:30 p.m.

Bob Hutton, Chair

Date

Phil Steinhaus, Executive Director

Date

Certification of Public Notice

I, Phil Steinhaus, Executive Director of CHA Low-Income Services, do hereby certify that on June 14, 2019, I posted public notice of the June 19, 2019, CHA Low-Income Services, Inc. Meeting and distributed copies of the notice and agenda to the Board of Directors and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Phil Steinhaus, Executive Director

Date



Housing Authority of the City of Columbia, Missouri

CHALIS Board Resolution Staff Memo

To: CHALIS Board of Directors

From: Becky Markt, Director of Human Services/Deputy Director of CHALIS

Date: July 16, 2019

RE: **Resolution 110 - 112:** Resolutions to approve the submission of applications for funding to Boone County Children’s Services board to support evidence-based programs which promote healthy lifestyles among children and youth, strengthen families, and provide home-based and community-based family intervention programs in Boone County

Background Information:

On November 6, 2012, the citizens of Boone County passed County of Boone Proposition 1, which created a Children’s Services Fund for children and youth nineteen years of age or less in Boone County. The Boone County Children’s Services Board (BCCSB) was appointed by the County Commission and entrusted to oversee this Fund.

The Board believes that it should invest in meaningful services to children, youth and families in a way that utilizes multiple effective strategies. The Board has released an RFP seeking applications for purchase of services programs. The funding cycle for this RFP is January 1, 2018 – December 31, 2018 with opportunity for two renewal cycles.

CHA Low-Income Services will submit a total of three applications to the BCCSB for funding in 2019. Proposed services and estimated budgets are below:

Resolution 110: Healthy Home Connections \$443,000 (1 year, Option to Renew)

The Healthy Home Connections (HHC) program will combine Federal, Local, and County funding sources to provide case management and service coordination for all families with children under the age of nineteen who receive housing assistance the Housing Authority of the City of Columbia. The proposal will apply the evidence-based HUD Resident Services Coordinator model to support families participating in the Housing Choice Voucher Program, Project Based Voucher Program, and Public Housing. HHC will employ four full-time case managers and one intake/assessment coordinator. The proposal asks BCCSB to fund four positions and to up to 12 monthly events designed to build social connections and improve family/child interaction. Case managers will work together to provide home visits, allocate incentives to encourage participation in needs assessments and training workshops, and provide on-going case management designed help families identify goals, make plans, and work together toward the success of each family member. The proposal includes \$167,655 Therapeutic Mentoring sub-contracted to Big Brothers/Big Sisters.

Resolution 111: Moving Ahead Afterschool and Summer ... \$336,000 (1 year, Option to Renew)

This proposal will support the Moving Ahead Afterschool and Summer Program. It expands on previously funded trauma-informed proposals to include additional funding for out-of-school activities and to introduce evidence-based social emotional learning activities utilizing trauma-informed practices. The proposal is intended to supplement other funding for standard out-of-school programming like homework assistance, academic enrichments, meals and active play. It will also seek funding for a SEL Coordinator, a licensed counselor, and a case manager to employ additional evidence-based practices to help staff, students and families identify goals, make plans, and work together toward the success of each student and their entire family.

Resolution 96: YC2 Communities that Care Program \$175,000 (1 year, Option to Renew 2X)

This proposal on behalf of the Youth Community Coalition continues work that was previously funded by the BCCSF in 2017. YC2 is creating a county wide positive youth development network by building the capacity of Boone County Communities to promote the positive social, emotional, and mental health development of children. YC2 is engaging county stakeholders from multiple sectors to foster collaboration around youth mental health and behavioral health outcomes. The goal of the network is to develop local community coalitions that support an environment promoting positive youth outcomes. Funding will support staff time, volunteer stipends, training, mileage, and supplies.

Staff Recommendation: Adopt Resolutions #110 - 112 authorizing the submission of grant applications to the Boone County Children’s Services Board, and authorizing the execution of contract award agreements and the implementation of the programs as described in the funding applications.



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #110

A Resolution to Approve the Submission of a Proposal to the Boone County Children’s Services Board to support case management and service coordination for families with children under the age of nineteen who receive housing assistance through the CHA.

WHEREAS, the Boone County Children’s Services Board wants to invest in meaningful services to children, youth and families in Boone County and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. seeks to offer additional supportive services which promote stable housing, strong families, school success and healthy children to all families participating in the housing or youth programs offered by the CHA; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal that will provide funding to implement the program in an amount up to \$443,000 for one year with an option to renew annually for one additional year;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #110 authorizing the submission of a grant application to the Boone County Children’s Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #110 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Phil Steinhaus, Secretary

July 16, 2019



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CHA Low-Income Services, Inc.

RESOLUTION #111

A Resolution to Approve the Submission of a Proposal to the Boone County Children's Services Board to support the Moving Ahead Afterschool and Summer Program.

WHEREAS, the Boone County Children's Services Board wants to invest in meaningful services to children, youth and families in Boone County; and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. seeks to offer additional supportive services which promote stable housing, strong families, school success and healthy children to all families participating in the housing or youth programs offered by the CHA; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal in the amount up to \$336,000 for one year with an option to renew annually for one additional year to enhance the Moving Ahead Afterschool and Summer Program by incorporating evidence-based practices to increase social emotional learning in a trauma-informed setting;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #111 authorizing the submission of a grant application to the Boone County Children's Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #111 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Phil Steinhaus, Secretary

July 16, 2019



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #112

A Resolution to Approve the Submission of a Grant Application to the Boone County Children’s Services Board on behalf of the Youth Community Coalition to support the creation of a Countywide Network to Build the Capacity of Boone Communities to Promote the Positive Social, Emotional, Behavioral, and Mental Health of Children in Boone County.

WHEREAS, the Boone County Children’s Services Board wants to invest in meaningful services to children, youth and families in Boone County; and

WHEREAS, the Youth Community Coalition seeks to promote the positive social, emotional, behavioral, and mental health development of children in Boone County by implementing a countywide network to build the capacity of communities to support positive youth outcomes; and

WHEREAS, CHA Low-Income Services, Inc., as fiscal agent, desires to submit a grant proposal on behalf of the Youth Community Coalition that will provide funding to implement the program in the amount of \$175,000 for one year with an option to renew for one additional year;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #112 authorizing the submission of a Grant Application to The Boone County Children’s Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #112 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Bob Hutton, Chair

Phil Steinhaus, Secretary

July 16, 2019