



Columbia Housing Authority
201 Switzler Street
Columbia, MO 65203

CHALIS

CHA Low-Income Services

Office: 573.443.2556 ♦ TTY Relay 800.735.2966 ♦ Fax: 573.443.0051 ♦ www.ColumbiaHA.com

BOARD OF DIRECTORS

*Genie Rogers, Chair
John French
Bob Hutton
Max Lewis
Robin Wenneker*

EXECUTIVE DIRECTOR

Phil Steinhaus

Board of Directors Meeting Agenda

Date: July 18, 2017

Time: 7:00 p.m. *

Place: CHA Administration Building, 201 Switzler Street

* The meeting will begin immediately following the adjournment of the meeting of the Columbia Housing Authority Board of Commissioners which begins at 5:30 p.m.

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of June 20, 2017 Meeting Minutes
- V. **Resolution 94:** A Resolution to Approve the Submission of a Proposal to the Boone County Children's Services Board to support case management and service coordination for families with children under the age of nineteen who receive housing assistance through the CHA or, participate in the Moving Ahead Afterschool and Summer Program.
- VI. **Resolution 95:** A Resolution to Approve the Submission of a Proposal to the Boone County Children's Services Board to support the expansion of the Moving Ahead Afterschool and Summer Program to offer trauma-informed activities and group therapy.
- VII. **Resolution 96:** A Resolution to Approve the Submission of a Grant Application to the Boone County Children's Services Board on behalf of the Youth Community Coalition to support the creation of a Countywide Network to Build the Capacity of Boone Communities to Promote the Positive Social, Emotional, Behavioral, and Mental Health of Children in Boone County.
- VIII. Adjournment

If you wish to participate in the meeting and require specific accommodations or services related to disability, please contact Ms. ElTonya Rhoades, Executive Assistant at (573) 443-2556, extension 1122, or TTY Relay at 800-735-2966 at least one working day prior to the meeting.

Media Contact: Phil Steinhaus, Executive Director

Phone: (573) 443-2556

E-mail: www.ColumbiaHA.com >Contact Us >Administration

A complete agenda packet is available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.



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CHA Low-Income Services, Inc.

Board of Directors Meeting

June 20, 2017 Open Meeting Minutes

I. Call to Order:

The Board of Directors of CHA Low-Income Services, Inc. (CHALIS) met in open session on April 18, 2017 at the Columbia Housing Authority Administration Building at 201 Switzler St., Columbia, Missouri 65203. Ms. Rogers, Chair, called the meeting to order at 7:11 p.m.

II. Roll Call:

Mr. Steinhaus called the roll:

Present: Genie Rogers, Chair
Max Lewis, Board Member
Bob Hutton, Board Member
John French, Board Member
Robin Wenneker, Board Member

CHALIS Staff: Phil Steinhaus, ElTonya Rhoades, and Becky Markt.

III. Adoption of Agenda:

Ms. Rogers called for a motion to adopt the agenda as presented. A motion was made by Mr. Lewis. Second by Mr. Hutton. All Board Members voted "aye" and Ms. Rogers declared the agenda adopted as presented.

IV. Approval of the April 18, 2017 CHA-Low Income Services Regular Meeting Minutes

Ms. Rogers called for a motion to approve the April 18, 2017 regular meeting minutes as presented. A motion was made by Mr. Hutton. Second by Mr. Lewis. All Board Members voted "aye" and Ms. Rogers declared the minutes adopted as presented.

V. Resolution 92: A Resolution to Approve the Submission of a Proposal to the Missouri Department of Elementary and Secondary Education for \$280,251 per year to implement 21st Century Learning Center Activities through the Moving Ahead Afterschool and Summer Program.

Ms. Markt explained that if granted the funds, the Moving Ahead Program will be able to expand from 60 to 100 participants, include an additional hour of service, and be in service on days that school is closed, teacher workdays, and Saturdays. She shared that expanding the ages will also be in the plan by working with the Going Places program with Big Brothers Big Sisters as well as the Exploring Community Program that was tested with Moving Ahead Program children.

Ms. Rogers called for further discussion and there was none.

Ms. Rogers called for a motion to approve Resolution 90 as presented. A motion was made by Mr. Hutton. Second made by Mr. Lewis. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Lewis, Wenneker, French, Hutton, Rogers

No: None

VI. Resolution 93: A Resolution to Approve the Submission of the Form 990 to the Internal Revenue Service for FYE2015 for CHA Low-Income Services Inc.

Mr. Steinhaus explained that Resolution 93 will approve the submission of Form 990 to the Internal Revenue Service. He stated that in the past, there has been a place to check if the Board reviewed the form which has not been checked until now.

Ms. Rogers called for further discussion and there was none.

Ms. Rogers called for a motion to approve Resolution 93 as presented. A motion was made by Mr. Hutton. Second by Mr. Lewis. Upon a roll call vote of the motion, the following vote was recorded:

Yes: Lewis, Wenneker, French, Hutton, Rogers

No: None

VII. Adjournment

Ms. Rogers called for a motion to adjourn the meeting. A motion was made by Mr. Lewis. Second by Mr. Hutton. Ms. Rogers declared the meeting adjourned at 7:23 p.m.

Genie Rogers, Chair

Date

Phil Steinhaus, Executive Director

Date

Certification of Public Notice

I, Phil Steinhaus, Executive Director of CHA Low-Income Services, do hereby certify that on June 16, 2017, I posted public notice of the June 20, 2017 Board of Board Members Meeting and distributed copies of the notice and agenda to the Board of Board Members and the local media. The meeting notice and agenda was also distributed to the public upon request.

The complete agenda packet was available for review at all CHA offices during regular business hours and posted on the CHA web site at: www.ColumbiaHA.com.

Phil Steinhaus, Executive Director

Date



Housing Authority of the City of Columbia, Missouri

CHALIS Board Resolution Staff Memo

To: CHALIS Board of Directors

From: Becky Markt, Director Resident Services

Date: July 18, 2017

RE: **Resolution 94 - 96:** Resolutions to approve the submission of applications for funding to Boone County Children's Services board to support evidence based programs which promote healthy lifestyles among children and youth, strengthen families, and provide home-based and community-based family intervention programs in Boone County

Background Information:

On November 6, 2012, the citizens of Boone County passed County of Boone Proposition 1, which created a Children's Services Fund for children and youth nineteen years of age or less in Boone County. The Boone County Children's Services Board (BCCSB) was appointed by the County Commission and entrusted to oversee this Fund.

The Board believes that it should invest in meaningful services to children, youth and families in a way that utilizes multiple effective strategies. The Board has released an RFP seeking applications for purchase of services programs. The funding cycle for this RFP is January 1, 2018 – December 31, 2018 with opportunity for two renewal cycles.

CHA Low-Income Services will submit a total of three applications to the BCCSB for funding in 2018. Proposed services and estimated budgets are below:

Resolution 94: Healthy Home Connections \$270,000 (1 year, Option to Renew 2X)

The Healthy Home Connections (HHC) program will combine Federal, Local, and County funding sources to provide case management and service coordination for all families with children under the age of nineteen who are participants in the programs of the Housing Authority of the City of Columbia. The proposal will apply the evidence based HUD Resident Services Coordinator model to support families participating in the Housing Choice Voucher Program, Project Based Voucher Program, Public Housing, and the Moving Ahead Afterschool and Summer Program. HHC will employ five full-time service coordinators working with 50 – 150 families per year. The proposal asks BCCSB to fund three of the service coordinator positions and to fund staff training in the development of trauma-informed practices for all CHA residents. Service Coordinators will work together to provide home visits, allocate incentives to encourage participation in needs assessments and training workshops, and provide on-going case management designed to promote stable housing, strong families, school success, and safe and healthy children.

Resolution 95: Trauma-informed Afterschool & Summer Care ... \$75,000 (1 year, Option to Renew 2X)

This proposal will support staff time, materials, and training expenses required to expand the services of the Moving Ahead Afterschool and Summer Program to include trauma informed art-making, theater activities, and group therapy. Staff will receive training through BuildaBridge International and will have the support of a licensed clinical therapist for group therapy sessions. The Trauma Coordinator, an instructor of applied theater, will further build the capacity of program staff during weekly workshops, and extend services to parents and other community members through monthly events. The activities will help to increase socio-emotional health and resilience of the Moving Ahead youth as they process emotional shocks; reduce the potential for vicarious trauma among staff and (re)traumatization of clients by staff; and promote socio-emotional healing in households and the community.

Resolution 96: YC2 Communities that Care Program \$120,000 (1 year, Option to Renew 2X)

This proposal on behalf of the Youth Community Coalition continues work that was previously funded by the BCCSF in 2015. YC2 is creating a county wide positive youth development network by building the capacity of Boone County Communities to promote the positive social, emotional, and mental health development of children. YC2 is engaging county stakeholders from multiple sectors to foster collaboration around youth mental health and behavioral health outcomes. The goal of the network is to develop local community coalitions that support an environment promoting positive youth outcomes. Funding will support staff time, volunteer stipends, training, mileage, and supplies.

Staff Recommendation: Adopt Resolutions #94 – 96 authorizing the submission of grant applications to the Boone County Children’s Services Board, and authorizing the execution of contract award agreements and the implementation of the programs as described in the funding applications.



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #94

A Resolution to Approve the Submission of a Proposal to the Boone County Children’s Services Board to support case management and service coordination for families with children under the age of nineteen who receive housing assistance through the CHA or, participate in the Moving Ahead Afterschool and Summer Program.

WHEREAS, the Boone County Children’s Services Board wants to invest in meaningful services to children, youth and families in Boone County and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. seeks to offer additional supportive services which promote stable housing, strong families, school success and healthy children to all families participating in the housing or youth programs offered by the CHA; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal that will provide funding to implement the program in an amount up to \$275,000 for one year with an option to renew annually for two years;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #94 authorizing the submission of a grant application to the Boone County Children’s Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #94 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Genie Rogers, Chair

Phil Steinhaus, Secretary

July 18, 2017



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #95

A Resolution to Approve the Submission of a Proposal to the Boone County Children's Services Board to support the expansion of the Moving Ahead Afterschool and Summer Program to offer trauma-informed activities and group therapy.

WHEREAS, the Boone County Children's Services Board wants to invest in meaningful services to children, youth and families in Boone County and

WHEREAS, CHA Low-Income Services, Inc. provides programs and services focusing on youth succeeding, adults and families becoming self-sufficient, individuals living independently, and the development of affordable housing; and

WHEREAS, CHA Low-Income Services, Inc. seeks to offer additional supportive services which promote stable housing, strong families, school success and healthy children to all families participating in the housing or youth programs offered by the CHA; and

WHEREAS, CHA Low-Income Services, Inc. desires to submit a grant proposal in the amount of \$75,000 for one year with an option to renew annually for two years in order to implement trauma-informed activities and group therapy for the students of the Moving Ahead Program;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution #95 authorizing the submission of a grant application to the Boone County Children's Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution #95 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Genie Rogers, Chair

Phil Steinhaus, Secretary

July 18, 2017



Housing Authority of the City of Columbia, Missouri

CHALIS

CHA Low-Income Services, Inc.

RESOLUTION #96

A Resolution to Approve the Submission of a Grant Application to the Boone County Children's Services Board on behalf of the Youth Community Coalition to support the creation of a Countywide Network to Build the Capacity of Boone Communities to Promote the Positive Social, Emotional, Behavioral, and Mental Health of Children in Boone County.

WHEREAS, the Boone County Children's Services Board wants to invest in meaningful services to children, youth and families in Boone County; and

WHEREAS, the Youth Community Coalition seeks to promote the positive social, emotional, behavioral, and mental health development of children in Boone County by implementing a countywide network to build the capacity of communities to support positive youth outcomes; and

WHEREAS, CHA Low-Income Services, Inc., as fiscal agent, desires to submit a grant proposal on behalf of the Youth Community Coalition that will provide funding to implement the program in an amount up to \$120,000 for one year with an annual option to renew for two years;

BE IT RESOLVED that the Board of Directors of CHA Low-Income Services, Inc., hereby adopts Resolution 96 authorizing the submission of a Grant Application to The Boone County Children's Services Board; and

BE IT FURTHER RESOLVED that if the grant application should be approved, Resolution 96 also authorizes the execution of all applicable grant contract award agreements and the implementation of the programs and projects as described in the grant application.

Genie Rogers, Chair

Phil Steinhaus, Secretary

July 18, 2017